

**MINUTES OF
July 23, 2025 SPECIAL SESSION
WARREN COUNTY BOARD OF HEALTH MEETING**

A special session meeting of the Warren County Board of Health was held Wednesday July 23, 2025 in room 114 of the Warren County Health District building, 416 S. East Street, Lebanon, Ohio. President, Dr. Stephen Barr called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Ms. Holly Boyd, Mr. J. Dick Staten, Dr. Stephen Barr, Dr. Todd Lewis, Mrs. Traci Gabbard, Mr. Dominic Brigano, and Mrs. Terri Zajo were present at roll call. (Mrs. Nicole Ditmer and Dr. James Sosnowski were unable to be present)

Others Present:

The following staff members were present: Duane Stansbury, Health Commissioner; Chris Balster, Assistant Health Commissioner; Tammy Cranmer, Administrative Officer; and Dianna Glenn, Director of Nursing

Entered into Executive Session (motion #81-2025)

At 6:00 pm Mr. Brigano made a motion to enter Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, and/or compensation of public employees. Dr. Lewis provided a second to his motion, and the following is the response to a roll call vote:

Dr. Lewis – aye; Mrs. Gabbard – aye; Mrs. Boyd – aye; Dr. Barr – aye;
Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Motion to Come Out of Executive Session (motion #82-2025)

At 6:47 pm Mr. Brigano made a motion to come out of the Executive Session. Mrs. Zajo provided a second and the following is the result of the vote for the roll call:

Mrs. Gabbard – aye; Ms. Boyd – aye; Dr. Barr – aye; Mr. Staten – aye;
Mrs. Zajo – aye; Mr. Brigano – aye; Dr. Lewis – aye

Voted to Move Temporary Status Employee to Permanent Status (motion #83-2025)

Mr. Brigano made a motion to move Christina King from temporary employment status to permanent employment status, with a thirty (30) hour weekly schedule. Mr. Staten seconded his motion, and the following is the result of the roll call vote:

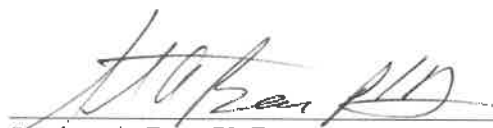
Ms. Boyd – aye; Dr. Barr – aye; Mr. Staten – aye; Mrs. Zajo – aye;
Mr. Brigano – aye; Dr. Lewis – aye; Mrs. Gabbard – aye


Voted to Hire Medical Director (motion #84-2025)

Mr. Brigano made a motion to hire the current interim medical director, Dr. Terren B. Koles as permanent medical director. Mrs. Zajo seconded the motion, and the following is result of roll call vote: A contract will be drafted and available by next Board of Health meeting for signatures

Dr. Barr – aye; Mr. Staten – aye; Mrs. Zajo – aye; Mr. Brigano – aye;
Dr. Lewis – aye; Mrs. Gabbard – aye; Ms. Boyd – aye

With no further business Dr. Barr adjourned the Special Session Board of Health meeting at 6:48 pm.


Stephen A. Barr, Ph.D.
President


Duane Stansbury, REHS, MPH
Secretary