

001175

**MINUTES OF
June 25, 2025 SPECIAL SESSION
WARREN COUNTY BOARD OF HEALTH MEETING**

A special session meeting of the Warren County Board of Health was held Thursday, June 25, 2025 in room 114 of the Warren County Health District building, 416 S. East Street, Lebanon, Ohio. President, Dr. Stephen Barr called the meeting to order at 6:00 pm.

Members Responding to Roll Call:

Ms. Holly Boyd, Mr. J. Dick Staten, Dr. Stephen Barr, Mr. Todd Lewis, Mrs. Traci Gabbard, Mr. Dominic Brigano, Mrs. Terri Zajo, and Mrs. Nicole Ditmer were present at roll call. (Dr. James Sosnowski was unable to be present)

Others Present:

The following staff members were present: Duane Stansbury, Health Commissioner; and Tammy Cranmer, Administrative Officer

Entered into Executive Session (motion #67-2025)

At 6:00 pm Mr. Brigano made a motion to enter Executive Session pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider the appointment, employment, promotion of a public employee; and pursuant to Ohio Revised Code Section 121.22 (G)(3) to conference with an attorney for Warren County Health District concerning disputes involving Warren County Health District that are the subject of pending or imminent court action. Ms. Boyd provided a second to his motion, and the following is the response to a roll call vote:

Mr. Lewis – aye; Mrs. Gabbard – aye; Mrs. Boyd – aye; Mr. Staten – aye;
Dr. Barr – aye; Mrs. Ditmer – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Motion to Come Out of Executive Session (motion #68-2025)

At 6:34 pm Mr. Brigano made a motion to come out of the Executive Session. Mrs. Zajo provided a second and the following is the result of the roll call vote:

Mr. Lewis – aye; Mrs. Gabbard – aye; Mrs. Boyd – aye; Mr. Staten – aye;
Dr. Barr – aye; Mrs. Ditmer – aye; Mrs. Zajo – aye; Mr. Brigano – aye

Voted to Appoint Dr. Terren B. Koles as Interim Medical Director (motion #69-2025)

Mr. Brigano made a motion to appoint Dr. Terren B. Koles as Interim Medical Director. Ms. Boyd seconded his motion, and the following is the result of the roll call vote:

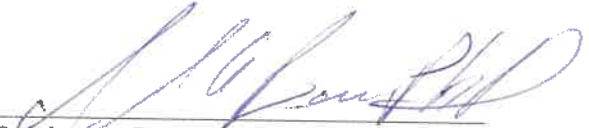
Mrs. Gabbard – aye; Mrs. Boyd – aye; Mr. Staten – aye; Dr. Barr – aye;
Mrs. Ditmer – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. Lewis – aye


Voted to Offer Settlement for Pending or Imminent Court Action (motion #70-2025)

Mr. Brigano made a motion to allow the Health Commissioner and/or WCHD Attorney to discuss with Mrs. Joseph's attorney a settlement of a monetary amount of up to \$9,000, and possible resignation with no vacation payout, no sick leave payouts, and both parties to provide no negative information regarding the other party. Mrs. Ditmer provided a second to the motion and the following is the response of the roll call vote:

Mrs. Gabbard – aye; Mrs. Boyd – aye; Mr. Staten – aye; Dr. Barr – aye;
Mrs. Ditmer – aye; Mrs. Zajo – aye; Mr. Brigano – aye; Mr. Lewis – aye

With no further business Dr. Barr adjourned the Special Session Board of Health meeting at 6:35 pm.


Stephen A. Barr, Ph.D.
President


Duane Stansbury, REHS, MPH
Secretary